

Please Provide:

Cover letter and resume
Support Staff Application Form
Photocopy of ECE certificate and/or transcripts
Photocopy of Childcare First Aid certificate
Immunization status
Two (2) reference letters
Name and contact information of two (2) references
Photocopy of birth certificate or passport (for proof of eligibility to work in Canada)
Photocopy of marriage certificate (if applicable)
If Catholic, please submit Pastor Reference Form and photocopy of Baptismal Certificate

Support Staff Application Form and Pastor Reference Form available on website:

<https://cisdv.bc.ca/employment-opportunities/>

If hired, a Criminal Record Check will be required prior to starting work.

For further information, contact:

Mrs. Rachelle Warman, Principal
rwarman@cisdv.bc.ca
250-723-0637

Applications should be forwarded to:

Island Catholic Schools Office
Attention: Mr. Paul Rossetti, Superintendent
#1-4044 Nelthorpe Street, Victoria, BC V8X 2A1
schools@cisdv.bc.ca

Only short-listed applicants will be contacted. Position available until filled.