

# BUSINESS PROCEDURES



Island Catholic Schools

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SALARY DEDUCTIONS

704

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## Rationale

## Policy

Fees and dues will be deducted and remitted on behalf of employees as required by legislation and collective agreement.

Where the deduction is not mandatory under legislation or agreement, the employee's written authorization will be obtained before deduction is effected.

Reference:	Approved
	Date Approved:
Cross-reference:	Date(s) Revised: