



Rationale:

CISDV provides computers to staff for their basic requirement. However, some staff may prefer to use personal devices for ease of use, familiarity, or other reasons. While this may be convenient for the staff member, support of these devices is as varied as the devices themselves. The portable nature of staff owned devices has security and privacy implications as well as support and resource costs at the schools. Because of all of these concerns, some limitations on their support and use may put in place to address these issues.

Policy:

Personal equipment such as computers, tablets, e-readers, and smart-phones are permitted for staff use at schools. Access to the schools' network and network resources may be limited, and they are not permitted where security or privacy of data is of concern. Aside basic user documentation for local access, support of these devices will be the owner's responsibility.

Regulation

Where permitted, staff personal computing equipment (desktop computer, laptop, tablet, smartphone, etc.) is subject to a number of limitations and regulations on its use in the school environment. These are to make sure that the staff personal equipment does not interfere with the operations of the regular school equipment, does not require additional support resources, and the school remains in compliance with all external regulations and legislation.

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Any device found in violation of this policy and any of its regulations, or otherwise causing issues for the rest of the school community, will have its access removed. Once the device has been restored to compliance, access may be granted upon review.

Approval of specific exceptions to regulations:

Exceptions to this policy and/or its regulations may be granted. The need for the exception must be clearly documented and be acceptable under the law. Exceptions will be granted by the IT manager, in consultation with one or any of the school principal(s) involved, the superintendent, and the IT steering committee.

Privacy and security statement

All communications are subject to Privacy legislation (FOIPOP and PIPA) as well as other CISDV policies.

By law in Canada, all business-related communications are property of the business (CISDV, in this case) and though there is some expectation of confidentiality (that communications will not be re-diverted or used inappropriately), they cannot be considered truly private.

Reference:	Approved
	Date Approved: March 2013
Cross-reference:	Date(s) Revised: