STUDENT PERSONNEL



Island Catholic Schools

STUDENT ATTENDANCE

501

Rationale

Regular attendance by students in all of their classes enhances their performance and contributes substantially to their rate of progress. While at school students have a right to an education they also have a responsibility to attend classes regularly and pursue their studies in a diligent manner.

Policy

very student registered in a school will attend regularly and punctually throughout the school year unless excused from doing so

arents or guardians of students absent without excuse may be required to re imburse the school if the provincial funding for the student is reduced as a result of the absence

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The school rincipal is responsible for ensuring an accurate record of attendance is kept

ach school is responsible for establishing procedures to deal with students who are inexcusably absent from school or classes

<u>xcusable absences</u> include illness medical or dental attention and compassionate or other special circumstances

- when possible parents are encouraged to schedule medical dental and other such related appointments at times that do not conflict with regular school hours
- students missing instructional time are responsible for the material covered in their absence
- parents are required to phone or send a written explanation to the school to provide the reasons for the students absence from school

nexcusable absences the rovincial government funding received by the school is based upon the attendance of the students f a student is absent from school due to illness funding will not be decreased providing there is

- a written dated note from the parent verifying that absence and or
- a phone call from the parent which is recorded with the date and time of receipt of the call

NOTE: This notification is required for the annual student audit

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