ADMINISTRATION



Island Catholic Schools

PRINCIPAL: PROFESSIONAL DEVELOPMENT-SCHOOL BASED 307

Rationale

The oard of irectors recognizes the need for school based administrators to maintain the currency of their knowledge and skills to assist them to be effective in their roles as spiritual educational and management leaders

Policy

The oard of irectors encourages the attendance of school based administrators at professional conferences conventions seminars and workshops

Regulation

ttendance at conferences conventions and other in services is subject to the constraints provided in the annual budget and the prior approval of the Superintendent

The annual budget will be based on per student assessment calculated on the enrolments as at September

Priorities will be established according to the following criteria

- onferences in services etc aimed at the spiritual growth of the
- individual or school community
- Related to the curriculum priorities within the school or system
- Related to various other aspects of school administration

School administrators anticipating attending a conference during the school year shall submit an intention form to the Superintendent

Under normal circumstances not more than one administrator per school will be approved to attend a major conference in any one year

ttendance at major conferences is limited to those held in orth merica

Requests should include estimated cost registration travel accommodation and subsistence must not exceed

inal approval will be given by the Superintendent subject to the approval or release time by the ocal School ouncil

Unused funds may be used for

 ttendance at workshops and in services that are organized in response to emergency needs

System wide administration Pro and nstitutes

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